

Format on Notification details

Date:

1. Name of the vacancy notified :  
(Government employer should furnish GO/HOD orders)
  2. Number of Vacancies :  
(Government employer should furnish GO/HOD orders)
  3. Vacancies reserved for Male/  
Female /both :
  4. Age (Minimum/Maximum) :  
(As on notification date)
  5. Qualification :
  6. If experience is essential it should  
be mentioned :
  7. Place of work with address :
  8. Nature of work (Job description) :
  9. Duration of work :  
(Number of daily hours should be mentioned)
  10. Wage fixed per day/Month :
  11. Source of payment :  
(Copy of orders for financial sanction should be provided)
- 10 Communication details
- Address :  
District :  
Pincode :  
Phone Number : Landline Mobile  
Email ID :
13. Any special remarks/suggestions :

Signature of the Employer  
with Official seal and stamp